

MONITORING/SAFETY PROGRAM
CLAY CLUB OF SUN CITY ORO VALLEY
JANUARY 2020
REVISED SEPT. 2020

Since January 2020, the Clay Club is required to implement a Monitoring/Safety Program. Before new members can use any equipment, they are required to attend an orientation to learn the purpose and use of the equipment, generally the slab rollers and wheels, and a few essential tools for cutting and shaping clay. In addition, new members must participate in an orientation in the glaze room, to learn the proper and safe methods of glazing clay. The clay club promotes maximum reasonable self-regulation, promoting safety in the use of the tools as well as personal safety within the club rooms.

The Clay Club at Sun City Oro Valley has developed a plan for implementing a monitoring/safety program in accordance with Club Rules Regulations and Procedures, Section 4.5 Program Supervision and Safety, paragraph a) which states that:

“During all operating hours, a club monitor must be provided by a club with dedicated space, to ensure that all established safety and equipment procedures are followed. In the event a club monitor is not present when required, the working area of the facility will be closed.”

To fulfill this responsibility, each member of the clay club will be required to attend Monitor/Safety training. New members will receive the training during the initial orientation. Current members should receive the training as soon as is practical. Once the training is complete, clay club members will be Monitor/Safety approved and will have full access to clay club facilities unsupervised.

All clay club members must follow all safety rules including the following:

- The location of equipment and first aid kits in each room, also the location of the reference binder with roster, club information, Incident Reporting form, and emergency contacts.
- The location of fire extinguishers, 9-1-1 emergency call box, and location of restrooms.
- The location of the Automated External Defibrillator (AED) in the entrance the Fitness and Aquatic Center. For those who wish, training for the AED is provided free of charge at the AFC.
- General knowledge of regularly used equipment and protocols:

Slab Roller: the two slab rollers consist of a tabletop mounted with two rollers that compress clay to a predetermined thickness. The appropriate canvas bat must be used depending on the size and color of the clay being rolled out. Canvas bats should be sponged clean after use and hung to dry.

Pottery wheel: there are five pottery wheels in the studio, they are electrically operated with a foot pedal. The wheels have a two toggle switches, on/off, and rotate counterclockwise and rotate clockwise. Generally, most potters set the wheel to the counterclockwise setting. Wheels should be turned to the off position when not in use.

Clean up: potters should minimize the amount of clay waste in the regular sinks. Clean up should be conducted using the stand-alone water bin. Hand washing or cleaning lightly soiled items may take place in the sink.

Plumbing or maintenance issues: if there is a plumbing or maintenance issue, the monitor will place the yellow “out of service” sign on the sink in question, and call maintenance.

Recycling: bins are available for dried clay waste and wet clay waste. This clay is recycled for the members’ use. No bisqued or fired pottery should be placed in these bins.

Healthy environment: cell phone conversations should be kept to a minimum, members should step outside to handle personal calls. Music should be played though personal earpieces. Conversations should be respectful.

end