

Contact Board Officers at - scovclayclub@gmail.com

President - PAM CURREN

- Presides over meeting
- Appoints the “chair of committees”
- Schedule facility meeting rooms
- Negotiate for club equipment
- Signs contracts in accordance with SCOV procedures
- **TEAM LEADERS REPORT TO:**
- **Website design**- Robert Dufur
 - Documents
 - Financials - members only
 - Content updates & development- Pam Curren
 - Web calendar - Toni McKeel & Sara Harney
- **Tipster**-Karen Seelhoff
- **Artisan renovation** -Pam Curren, Gary Brown & John Grandner

Vice President - JOANNE WHEELER

- Performs the above duties in the absence of the President
- **TEAM LEADERS REPORT TO:**
- **Studios maintenance** - Joanne Wheeler
 - Studio cleaning - Joanne Wheeler / Renee' Romano
 - Glaze maintenance - Pam Wear
 - Clay inventory - Joanne Wheeler
- **Glaze** - Pam Wear
 - Stroke & Coat - Jane Fairchild
- **Kilns** - Renee Ford
 - Kiln shelves - Kevin & Sara Harney
- **Studio signage** Lynn Lancour & Jill Varley
- * **Storage spaces** - Debi Hensley and Robin McCleerly

Secretary - CHRIS DEVALK

- Records the minutes of regular and special meetings
- Supervising of the communications team - email (mail chimp)
- Documents for the club
- Makes available any reports required by SCOV
- **TEAM LEADERS REPORT TO:**
- Orientation clay**

WINTER Barb Peterson (BP1)

SUMMER - Debi Hensley

Orientation glaze

WINTER - Mary Murck

SUMMER - Pam Wear

Wheel orientation - Bob Arms, Bill Sneed, Pam Wear & Sarah Harney

Workshops- Sara Harney, Toni McKeel & Jill Varley

Treasurer - SANDY BEHREND

- Collects annual dues - Maintains member roster
- Pays bills owed by the club
- Presents a financial report at meetings
- Maintains financial records

▸ **TEAM LEADERS REPORT TO:**

- **Clay** - Joanne Wheeler
- **Glaze** - Pam Wear
- **Kiln** - Renee Ford
- **Recycle** - Pam Curren & *Darrell Bone*'

(Renee Ford will back up in the summer or in the absence of Sandy)

Advisor - MARY MURCK

- Tie breaker in vote
- Help guide meetings with Robert's Rules of Order
- Oversees special projects & events as needed

▸ **TEAM LEADERS REPORT TO:**

- **Art league** - Mary Murck
- **Special events**
- **Display windows-** Barb Petersen (BP2)
- **Social events-** Kathy Minck